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Publications:

- **Construction Logistics Approach for Humanitarian Recovery Operation - Syrian Case** (online presentation)
publication date Nov 22, 2021 within III Symposium on Humanitarian Logistics & Disruptive Supply Chains, Universidad de La Sabana, Chía, Cundinamarca, Colombia.

<https://www.linkedin.com/feed/update/urn:li:activity:6868676419308851200/>
- **Selection of Ideal Transporters Within Humanitarian Logistics** (online presentation)
publication date Oct 08, 2020 within “13th International Conference of Research in Logistics and Supply Chain Management (RIRL 2020)”

https://rirl2020.sciencesconf.org/data/RIRL_2020_Call_of_papers_Eng.pdf
- **Chapter 6 "Logistics Providers in Syria Humanitarian Operations"**
publication date Aug 12, 2020 within Book "Demand Forecasting and Order Planning in Supply Chains and Humanitarian Logistics" published by IGI Global Publisher

<https://doi.org/10.4018/978-1-7998-3805-0.ch006>

- **Experiences and Challenges of Aid Distribution in Syria**
 publication date Nov 25, 2019 within "II Symposium on Humanitarian Logistics & Disruptive Supply Chains", University of La Sabana, Bogota, Colombia

<https://www.facebook.com/OrganizacionLOGYCA/posts/10157679967579485>
- **Beneficiary Appointment Scheduling for Delivering Humanitarian Aid in Conflict Affected-Regions.**
 publication date Oct 21, 2019 within INFORMS Annual Meeting 2019, Seattle, USA.

<http://meetings2.informs.org/wordpress/seattle2019/>
- **Beneficiary Appointment Scheduling for Delivering Humanitarian Aid in Conflict Affected-Regions.**
 publication date Sep 5, 2019 within Euro Hope Mini Conference 2019, Kristiansand, Norway.

<https://www.uia.no/en/conferences-and-seminars/euro-hope-mini-conference-2019>
- **Logistics Data Analytics alongside Voucher Programme Phases**
 publication date Jul 18, 2019 within Journal of Humanitarian Logistics and Supply Chain Management

<https://doi.org/10.1108/JHLSCM-06-2018-0050>
- **Barriers of Inventory Management in Humanitarian Logistics: Syrian Supply Chains Study**
 publication date Sep 6, 2018 within LOGISTICS RESEARCH NETWORK ANNUAL CONFERENCE 2018 5-7 September 2018

<https://ciltuk.org.uk/LinkClick.aspx?fileticket=j6SEQXXTx4o%3d&portalid=0>
- **Sharing Key Coordination Challenges from Humanitarian Practitioners in the Middle East**
 publication date Jul 19, 2018 within HHL2018 - 10th Annual Conference on Health & Humanitarian Logistics July 18-19, 2018, Dubai, UNITED ARAB EMIRATES

https://chhs.gatech.edu/conference/2018/sites/default/files/cfp-file/547_AminMaghsoudi.pdf

EDUCATION:

- Selinus University of Sciences and Literature (SUSL), Bologna, Italy.
Preparation Period: 23/09/2019 – 26/12/2021.
Degree: Doctor of Philosophy (Ph.D.) - Degree by Research via Distance Learning - Supervisor: Prof. Salvatore Fava Ph.D.
PhD Dissertation: Analysis of Humanitarian Construction Logistics Practices: Syrian Humanitarian Operations - Case Study.
The PhD dissertation aimed to merge both humanitarian logistics and construction logistics under the novel title “humanitarian construction logistics”. Explorative case study, quantitative, and qualitative methods were used to explore construction logistics practices that fits humanitarian operations. The new theory will enhance construction and logistics services for affected people before, upon, and after disaster apart from financial profits. The Syrian humanitarian operations have been including many non-profit humanitarian-construction projects since 2011 until now. Therefore, it was selected as a case study in this PhD dissertation to explore the issue’s background, the analysis concepts, and the recommended practices that are appropriate in the context of the humanitarian construction logistics.
- Research Assistant in HUMLOG Institute (remotely)
Tasks: data collection via interviews during 2020 for project " Cash and/or carry: The challenges and modalities of delivering aid in conflict zones"

<https://www.hanken.fi/en/departments-and-centres/department-marketing/humlog/research-projects/ongoing-projects/cash-andor>
- Reviewer for chapters in book "Demand Forecasting and Order Planning in Supply Chains and Humanitarian Logistics" published by IGI Global Publisher during 2020

<https://www.igi-global.com/gateway/chapter/260516>
- Reviewer for articles in Journal of Humanitarian Logistics and Supply Chain Management (JHLSCM-09-2020-0081) during 2020.

- Certification Advisory Group: The Chartered Institute of Logistics and Transport / CILT (UK) in coordination with Fritz Institute (USA) and Logistics learning Alliance (UK).
Graduated Date: 24/10/2017.
Degree: Certification in Humanitarian Logistics (CHL).
Classification: professional degree equivalent to Humanitarian Logistics Master Degree.
- Arab Academy for Science, Technology, and Maritime Transport University
Graduated Date: 31/08/2006.
University Degree: Trade & International Transport Logistics Management
GPA: 3.84/ 4.00 excellent with honor.
- Rosetta Stone license in Advance English Business.
- ICDL License in Microsoft Office.
- Extreme numbers of training courses in terms of business, accounting, teamwork, high management, incoterms 2010, safety& security, humanitarian issues, ethics, relief, international organization management, procurement, humanitarian logistics, supply chains and others. All these courses certificated by WFP, UNICEF, and others.

WORK EXPERIENCE:

- The United Nations Children's Fund (UNICEF)
During: 19/08/2018 until now
Position: Logistics Associate
Description:

- ✓ Be responsible for low-value procurement for Tartous FO and ensure full compliance of procurement activities with UNICEF rules, regulations, policies and strategies.
- ✓ Be responsible for solicitation, contracting and contract management for UNICEF country office by following up purchase orders (POs) to ensure timely delivery of goods and services as stipulated in the purchases orders, liaising with different stakeholders (the suppliers, country office/supply section, involved officers and inspection agencies...etc.) in order to resolve problems of deliveries with the ultimate goal of ensuring the delivery of the commodities to the consignee/s.

- ✓ Be responsible for developing the transport planning for UNICEF supplies located in UNICEF warehouse in Homs for Tartous FO and supervise the implementation in accordance with the transport contracts with UNICEF contracted transporters and with the Logistics Cluster.
- ✓ Be responsible for timely receipts of UNICEF supplies in UNICEF warehouse in Homs for Tartous FO or are directly delivered to partners as per the Release Orders and/or Distribution Plans provided by programme, regular review and updating of logistics related reports and ensure all documents are obtained and sent to logistics unit in Damascus for processing in VISION system in a timely manner.
- ✓ Support in the in-country logistics coordination for UNICEF Tartous Field Office and ensure that all relevant documentation/information/instruction are implemented and shared with the logistics unit in Damascus and warehouse focal points for smooth receipt and distribution of supplies at warehouse level and to implementing partners.
- ✓ Support with in-country transportation and distribution which include transport of supplies from local suppliers to UNICEF warehouse in Homs for Tartous FO and follow up with local suppliers for deliveries directly to implementing partners.
- ✓ Perform logistics transactions in VISION system for supplies received and dispatched to/from UNICEF warehouse in Homs for Tartous FO. Support with the coordination of transportation and distribution and follow up on all logistics related transactions i.e. Facilitation Letter applications, weekly load planning and in accordance with release orders received from programme etc. for dispatches from UNICEF warehouse in Homs for Tartous FO.
- ✓ Ensure all delivery confirmation documents are obtained from UNICEF implementing partners after delivery completion and updating of VISION system accordingly with the Direct Hand Over; Acknowledgement or Goods Receipt.
- ✓ Support with warehouse and inventory management activities including but not limited to physical counts, warehouse to warehouse transfers, inventory impairment etc....
- ✓ Any other duties as assigned by the supervisor.

- World Food Programme

During: 05/12/2015 until 16/08/2018

Position: SAP Logistics Process Expert (LPE) & Facility Keeper.

Description:

- ✓ The role of the LPE is to train their respective colleagues while serving as the first line of support during the roll-out phase and beyond. This 'training of trainers' approach is built on the idea of sustainable knowledge transfer moving away from a HQ driven training initiative towards a decentralized training approach.
- ✓ Effectively receive/dispatch commodities including transshipment (truck to truck) against official approved documentation (e.g. waybills and/or delivery notes) ensuring accuracy in physical count of commodities including the quality in compliance with the established standards.
- ✓ Prepare, verify and sign off warehouse and transport documents, and maintain confidential files and accurate warehouse transaction records to ensure immediate reporting on commodity movements in line with the corporate requirements.
- ✓ Conduct daily warehouse closing reconciliation and accurate inventory checks supporting internal control systems in compliance with the warehouse management requirements.
- ✓ Perform daily inspections and prepare reports on the quantity and quality of the commodities received/ dispatched and handled, detect promptly and analyze reasons for stock discrepancies/damages, investigate missing quantity and prepare warehouse loss reports recommending appropriate solutions, to enable informed decision-making.
- ✓ Implement appropriate measures to safeguard food and non-food commodities, to ensure quality control using standard preventive measures in line with WFP established procedures and authorization received from the supervisor.
- ✓ Monitor condition of the warehouse and commodities and take appropriate actions, to support efficient warehouse space-planning and well-organized commodity storage following WFP warehouse standards.
- ✓ Provide guidance and on-the-job training to warehouse staff to contribute to their development and high performance.
- ✓ Follow up NFI shipments and logistics cluster activities.
- ✓ Volunteer to follow up iTRACK project that helps WFP and other humanitarian organizations to execute their missions.

- World Food Programme

During: 19/10/2014 until 05/12/2015

Position: Logistics Assistant Warehouse.

Description:

- ✓ Assist with logistics operations including all logistics assets in order to ensure timely and cost-effective delivery of WFP cargoes.
- ✓ Assist in the training of staff, particularly ensuring that support staff are adequately trained, cross-trained and identify any additional training needs to achieve high working standards.
- ✓ Follow up on projections of needs and call forward requirements;
- ✓ Follow the movement of food and non-food items for the projects and operations in the country.
- ✓ Collect regional and statistical information related to needs in various locations.
- ✓ Assist the sub-stations in the distribution and control of food and non-food aid.
- ✓ Organize and supervise the distribution of food at sites and maintain appropriate records.
- ✓ Prepare contracts for the transport of food and non-food items in both emergency and development operations.
- ✓ Initiate regular visits to stores to ensure conformity with regulations for storage of food and non-food items.
- ✓ Maintain cost data on various means of transport in the country.
- ✓ Deliver WFP standard waybills to those involved in the transport of WFP operations; ensure that the proper paperwork has been prepared.
- ✓ Assist with the accounting, reporting on food and non-food items and ensure that internal control systems are functioning and that all relevant records are maintained.
- ✓ Assist in contingency planning and logistics preparedness reviews.
- ✓ Supervise general service staff as required.
- ✓ Perform other related duties as required.
- ✓ Follow up NFI shipments and logistics cluster activities.
- ✓ Report about HSEQ issues and find appropriate solutions.

- World Food Programme

During: 01/03/2013 till 18/10/2014

Position: Logistics Assistant / COMPAS

Description:

- ✓ Post daily dispatches of WFP food and non-food commodities in the CTS; monitor the correct use and quantity as per loading orders.
- ✓ Respond to queries regarding commodities from staff in the unit and elsewhere in the Programme.

- ✓ Monitor and report on WFP food stocks in operation's warehouses and prepare daily/weekly stock reports.
- ✓ Provide reports and analysis of the status of deliveries in relation to commodity allocations, of logistical transactions such as reallocations, and of any loan and swap arrangements.
- ✓ Monitor and record the frequency of data transfer between all locations within the area in which COMPAS has been installed.
- ✓ Make sure that daily replication is sent to Cairo COMPAS.
- ✓ Make sure daily backup generated on the server and make a copy of the back up to another device and coordinate a backup strategy with the ICT in the CO office.
- ✓ Analyze data from the commodity tracking system and report any discrepancies or irregularities to the logistics officer.
- ✓ Ensure that all information and reports requested are provided promptly and efficiently.
- ✓ Liaise with the transport section in Logistics to resolve any queries or discrepancies in records or reports.
- ✓ Perform all duties of the data entry and analysis as deemed necessary.
- ✓ Collect and organize information which could be used to improve the quality of existing information systems and communicate this information to the Logistics officer and perform other related duties as required.

- Lattakia International Container Terminal (once of CMA CGM & Terminal link terminals around the world) based on Lattakia, Syria.

During: 01/10/2009 till 01/03/2013

Position: Operation & Vessel Planner

Description:

- ✓ Assisting operation manager in terms of best optimal scenarios to operate entire terminal
- ✓ Planning vessel operation and assigning the right berth & appropriate equipment
- ✓ Assigning appropriate yards to storage in/outbound containers due to their benchmarks, size, status, and yards' capacities.
- ✓ Posting all operation plans in various modules of CATOS TOS system. In addition, uploading the various EDIFACT files and assuring all data is right 100%.
- ✓ Extracting operation reports, EDIFACT files, and KPI reports and submitting them to various departments

- ✓ Editing operation information inside official website of company and updating vessel traffic schedule.
- ✓ Verifying official invoices and electronic documents submitted by shipping lines and comparing them with system database.
- ✓ Reporting about HSEQ cases, damaged containers, and accidents. After that following matters with intended department.
- ✓ Monitoring entire operation in operation center and coordinating with various departments such as STS, yards, CFS, gate and so on.
- ✓ Guiding startup projects and implementing all developments in terms of terminal operating system. In addition, reporting about any technical errors or weakness points.
- ✓ Organizing official archive that protect company from any future claims.

- Tartous International Container Terminal (once of ICTSI terminals around the world) based on Tartous, Syria.

During: 01/03/2008 till 01/10/2009.

Position: Operation Center Clerk.

Description:

- ✓ Executing multi functions in various fields of operation such as CFS, STS, Yard, Gate tasks.
- ✓ Posting terminal actions on multi modules in ICTSI TOS system, tracking all operation, and submitting regularly reports.
- ✓ Planning vessels operation, yard operation, equipment movements and submitting productivity reports to line management.
- ✓ Reporting about any HSEQ & security cases and participating in potential solutions
- ✓ Monitoring berths & yards productivities and archiving all official records.
- ✓ Steering wheel of operation in night shifts and emergency cases in behalf of line Manager.

- Sky Net CO. for Logistics and Express Services (Damascus, Syria)

During: 15/10/2007 to 25/02/2008

Position: Express & Logistics Supervisor

Description:

- ✓ Supervising on entire operation related express mails & shipments and scheduling tasks for each one in team.
- ✓ Organizing movement plans to delivery& pick up mails & shipments locally and assuring that shipments are packing due to international procedures

- ✓ Execution special logistics missions and discussing all clients' complaints.
- ✓ Posting logistics actions on Sky Net system, submitting regularly reports and verifying records & invoices in coordination with CS dept.

- Nazah and Darwish CO. for Logistics, Removal, Exhibition, and Custom Clearance Services (Damascus , Syria)

During: 01/05/2007 to 30/09/2007

Position: Logistics Sales Representative

Description:

- ✓ Meeting with clients to explain about professional logistics services and discussing the optimal solutions to move shipments via multimodal transportation worldwide.
- ✓ Supervising on logistics services & projects execution such as removal services, packing/unpacking, custom clearance, and so on.

- Housami CO. for International Transport and Clearance (Damascus –Syria)

During: 12/10/2006 to 15/04/2007

Position: Maritime Head Assistance

Description:

- ✓ Liaising with other departments such as land transportation, air transportation, customs clearance services, removal services, and heavy project services.
- ✓ Submitting official reports to clients in terms of international shipments, explaining our optimal solutions & services, and answering on all inquiries.
- ✓ Following up all our maritime shipments worldwide, obtaining official documents, submitting official offers, and representing company in official meeting with potential customers.

- Altoun CO. for Shipping and Maritime Agencies (Lattakia-Syria)

During: 1/7/2005 to 1/10/2005

Position: Trainee

Description:

- ✓ Performing operational & administrative tasks and assisting charter & operation manager in all fields.
- ✓ Following up vessels' requirements such as renewing mandatory certificates, embarking & disembarking crews, recruiting and so on.
- ✓ Supplying vessels with foods, utilizes, services, equipment, lubricates and other routine needs).

- ✓ Fulfilling official documents (Talley Sheets, Statement of Facts, and so on), then endorsing them by Public Custom Authority, Public Port Authority, and other authorities.

SKILLS:

- I speak Arabic and English fluently.
- Independent researcher, adviser, and practitioner in Humanitarian Logistics & Supply Chains.
- I am working as volunteer in iTRACK Project that protects humanitarian organizations in their missions worldwide.
- I am working as online researcher for Disaster Accountability Project (DAP) that aims to compile necessary database for emergency operations.
- I was active member in JCI Syria Organization (nonprofit organization) during 2007.
- I have worked on different kinds of KPI reports during my career.
- I have worked on many Terminal Operating Systems (TOS) and Logistics Management Systems such as CATOS , ICTSI TOS, Sky Net Logistics System, EDIRite Software, Softshare EDI Notepad.6.0, Dragon Morgan EDI Viewer, EDI Applications, CMA CGM E-Manifest, Solvo TOS, Tideworks TOS, Seawise TOS, Klein TOS, COSMS TOS, and so on.

Sincerely
Bashar Joseph Khoury